

## **Agreed Report of a Meeting of the Board of Management**

**Tuesday 3<sup>rd</sup> March 2020**

Attendance: Dr. Ellis Humphreys, Mr. Ben Beach, Mr. Jim Wade, Mr. Colm Moore, Ms Sharon Foley, Ms Therese Ryan, Mr. Robert Dunne and Mrs. Daphne Murphy (Recording Secretary)

Apologies: Ms Laura Demery, Ms Pam Jordan

1. The meeting was opened with a prayer.

2. **Minutes of the last meeting**

The Minutes of the last meeting were taken as read and proposed by Ben Beach, seconded by Therese Ryan.

3. **Correspondence**

A comprehensive list of all correspondence was circulated to the meeting, with the Principal drawing particular attention to the following:

- DES Circular 0007/2020 re School Admissions – a sub-committee will be required

4. **Finance**

Mr. Colm Moore presented the financial statement to the meeting.

The Principal advised that he will be writing to the Province Leader seeking permission to run a footpath along the length of Loreto Avenue.

The Chairperson thanked Colm and the Finance Committee for their stewardship of the school's finances.

5. **Health and Safety**

**Coronavirus**: The DES is sending updates on an almost daily basis. The Principal advised that he had circulated the parent body by email last week notifying parents on the steps we have taken e.g. informing students about proper hygiene etiquette, the use of hand gels, posters displayed in public areas, reminders on the intercom on a daily basis. Should the school have to be closed for two weeks, a contingency plan will be put in place.

6. **Allocations 2020/2021**

The Principal advised of the Staff Allocations for 2020/2021 and is attending a seminar on 4<sup>th</sup> March facilitated by the JMB.

7. **Annual Review of Child Safeguarding Statement**

The Principal advised that he had met with the Student Council and the Parents' Association as required. The Chairperson went through each of the questions on the Review Sheet and it was duly completed and signed off. Confirmation will be forwarded to the Loreto Education Trust, the Parents' Association and the Student Council.

8. **Policies**

It was agreed that, due to time constraints with this meeting, that the review of Policies would be held over until our next meeting.

9. **Provisional Calendar**

The provisional calendar for 2020/2021 was approved.

10. **GDPR Audit Report and Adoption of Association Policies**

Sharon Foley had examined the proposed Data Protection Policy on behalf of the Board. Having discussed the policies as presented, the Chairperson signed off this Data Protection Policy together with the CCTV Policy.

11. **Principal's Report**

A comprehensive Principal's Report was circulated to the meeting with the Principal drawing particular attention to the following items:

- National Basketball Finals – unfortunately Loreto Abbey were defeated
- Hockey Trip to Sligo – planned activities were much curtailed due to inclement weather conditions but a good time was had by all
- Junior and Senior Irish debating teams taking part in the Gael Linn Regional Finals

Some important items requiring discussion:

1. **Local Development/Traffic Management**: planning permission has been granted for 160 new apartments to be built on Harbour Road and local residents have lodged objections to the County Council and are seeking our support. The Principal is happy to write to the County Council in support of the residents' objections.
2. **SLARS (Circular 0017/2020)**: - the Principal explained briefly the implications of the Circular.
3. **School Admissions**: - The Principal asked that a Sub-committee be formed to look at the Admissions process going forward. Jim Wade and the Chairperson agreed to sit on this Sub-committee with the Principal.

12. **Child Protection Oversight Report**:

The Principal presented the Child Protection Oversight Report.

There being no further business, the meeting came to a close.