



**LORETO ABBEY SECONDARY SCHOOL
DALKEY, CO. DUBLIN, A96 YC81.**

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CRA Number 20004422

7th September 2020

Dear Parent(s)/Guardian(s),

The term of office of the current Board of Management will expire on October 15th 2020. Consequently a new Board must be elected.

Parents/Guardians of pupils attending the school in the year 2020/2021 are eligible to participate in the election of two parent members of the Board.

The Articles of Management of Catholic Secondary Schools suggest that in the interests of equity, one male and one female parent will be elected.

The term of office of the Board is three years and so the new Board will serve from October 15th 2020 to October 15th 2023. Parent nominees must have a child in the school while they are serving on the Board. If in the course of the term of office of the parents' nominee, his/her child leaves the school, then the parent ceases to be a member and will be replaced, either by election or co-option.

Board meetings are held every month, beginning at 6.00 p.m. and concluding at 8.00 p.m. approximately. Members should be available to serve on sub-committees when necessary.

Nominations are invited for the election which will take place in the first week of term. The names of nominees should reach the School Office on or before Monday September 14th 2020 at 16.00. Ballot papers will then be posted to all eligible parents/guardians.

Please ensure that a person nominated is willing to serve on the Board if elected.

I would like to extend our appreciation to Ms Sharon Foley and Mr. Ben Beach, our current Parent Nominees for their service on our outgoing Board.

Yours sincerely,

Robert Dunne,
Secretary, Board of Management.

Nominations for Board of Management 2020-2021

I/we wish to nominate _____ parent/guardian of
_____ Class: _____ for election to the Board of Management.

Signed: _____ parent/guardian of _____

Please return to the School Office in a sealed envelope clearly marked Board of Management Nominations.