

# **Agreed Report of a Meeting of the Board of Management**

**Tuesday 18th June 2024 at 19.30**

Attendance: Dr. Ellis Humphreys, Ms Lorraine Dwyer, Ms Aisling Green, Ms Louise Segrave Daly, Mr Robert Dunne.

Apologies: Mr Jim Wade, Mr Conor Murray, Mrs Mary Pat McAlarey, Ms Ger Bracken

## **1. Opening Prayer**

The Principal opened the meeting with a prayer.

## **2. Minutes of Ordinary Meeting of Tuesday 14<sup>th</sup> May 2024 and a Special Meeting of Tuesday, 21<sup>st</sup> May 2024**

The Minutes of both meetings were approved having been proposed by Ms Aisling Green and seconded by Ms Louise Segrave Daly.

## **3. Correspondence**

A full list of correspondence was circulated by the Principal with particular attention drawn to the following:

- Documents for RE Teachers from the Episcopal Commission for Catechetics
- Letter of support to Leaving Certificate students from Mr Simon Harris
- Letter of approval from the Loreto Education Trust for our Summer Works projects
- Letter of notification of the appointment of Mr. Peter McNamara as CEO of the Loreto Education Trust.

## **4. Finance Report including the approval of the Budget**

4.1 A tender was approved for lighting

4.2 Declaration by the Board to the Trust regarding the financial operation of the school.  
Dr. Eilis Humphreys signed the declaration on behalf of the Board.

### 4.3 Credit Control Report

The Principal presented the Credit Control Report

### 4.4 Management Accounts

The Management Accounts were reviewed with the eight headings under Significant Movements of particular interest.

### 4.5 Summer Works

The proposed Summer Works schedule with estimated costs proposed by the Finance Sub-Committee were approved.

### 4.6 Cash Flow

The Cash Flow figures were reviewed.

### 5.7 Budget

The Principal presented the assumptions of the Budget and the Board reviewed the individual items. The Budget was approved having been proposed by Ms Lorraine Segrave Daly and seconded by Ms Lorraine Dwyer.

## **5. Annual Report from the Board on the Workings of the School 2023/2024**

The Principal presented the Annual Report. The Board expressed its appreciation to the Principal and staff for their work throughout the year. The Report will be published on the website.

## **6. Guidance and Counselling**

The Draft Psychometric Assessment Policy 2024 and the amendments to the Whole School Guidance Plan and Confidentiality Policy were adopted, having been proposed by Ms Lorraine Dwyer and seconded by Ms Aisling Green.

## **7. Learning and Teaching: Report of an Incidental Inspection on May 25<sup>th</sup> 2024**

The Board considered the Report on the Incidental Inspection and congratulated all of the staff involved.

## **8. Principal's Report/Business**

The Principal presented his report to the Board.

9.1 The Board approved appointments to the teaching and support staff.

9.2 Two amendments were approved to the Code of Behaviour.

9.3 School Tours 2024/2025

The Board approved a number of school tours for 2024/2025.

## **9. Child Protection Oversight Report**

The Child Protection Oversight Report was presented to the Board.

## **10. Any Other Business**

There was no Any Other Business.



Signed

Dr Eilis Humphreys  
Chairperson

Date

24/06/2024