



Loreto Abbey Secondary School, Dalkey

Agreed Report of a Meeting of the Board of Management

Monday

23rd June 2025 at 18.00

Attendance: Dr. Eilis Humphreys, Ms. Ger Bracken, Mr. Robert Dunne, Ms. Lorraine Dwyer, Mr. Jim Wade, Ms. Louise Segrave-Daly, Ms. Aisling Green, Ms. Mary Pat McAlarey, Mr. Conor Murray

Apologies: Ms. Lorraine Dwyer

1. Opening Prayer

The Principal opened the meeting with a prayer.

2. Minutes of previous Meetings

1. The Minutes of the Board of Management Meeting on Thursday the 8th of May were approved having been proposed by Ms. Mary Pat McAlarey and seconded by Ms. Ger Bracken.
2. The Minutes of the Special Board of Management Meeting on Tuesday the 20th of May were approved having been proposed by Mr. Jim Wade and seconded by Ms. Louise Segrave-Daly.
3. The Minutes of the Special Board of Management Meeting on Monday the 26th of May were approved having been proposed by Ms. Aisling Green and seconded by Ms. Mary Pat McAlarey.
4. The Minutes of the Special Board of Management Meeting on Wednesday the 18th of June 2025 were approved having been proposed by Ms. Ger Bracken and seconded by Ms. Aisling Green.

3. Correspondence

A list of correspondence was circulated by the Principal.

The Principal drew attention to:

1. Circular 0045/25 on the “Restricting of the use of and access to personal mobile phones by students during the school day.”
2. JMB Bulletin No. 44
3. Request from the Conservation Office of Dun Laoghaire Rathdown County Council regarding a progress report on the Heritage works on the Convent Building.
4. The Board approved the school closures requested by Oide on 24/11/25, 20/01/25 and 20/03/25.
5. The Board acknowledged the Digital Strategy grant of €12,276.40 for 2024 / 2025.

4. Finance

1. Mr. Jim Wade brought the Board through the Credit Control Report and the Management accounts.
2. The fees for 2025/2026 were agreed, as proposed by the Finance Committee and the letter to parents was reviewed, and then agreed.



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3. The Fee Policy was updated and approved having been proposed by Ms. Louise Segrave-Daly and seconded by Mr. Conor Murray.

5. Policies

The Principal presented three policies to the Board for approval.

1. Admissions 2025 / 2026

The Admissions 2025 / 2026 policy was approved having been proposed by Mr. Jim Wade and seconded by Ms. Mary-Pat McAlarey. The policy will be forwarded to the Loreto Education Trust for approval.

2. Bí Cineálta

The Board has reviewed this policy in detail at the last meeting and now approves it having been proposed by Ms. Mary-Pat McAlarey and seconded by Ms. Ger Bracken. The Board thanked Mr. Will Flanagan for his work on this project.

3. Code of Behaviour / Mobile Phone Policy

The Principal outlined the rationale for the proposed changes to the Code of Behaviour and the Mobile Phone Policy. The Board approved the amendment, having been proposed by Ms. Aisling Green and seconded by Mr. Jim Wade.

6. Board of Management Report

- i. The Board reviewed the Report and expressed its appreciation to all staff for their work throughout the year
- ii. The Board reviewed the SSE reports and thanked all involved.

8. Principal's Report / Business

The Principal presented his report to the Board. He noted in particular the following:

- i. T.Y. Gaisce Hike, T.Y. Tour to Italy and 5th Year Camino pilgrimage
- ii. Spirit Day
- iii. All Ireland Gael Linn Debates final.
- iv. The Board expressed its appreciation to all staff involved in the extra-curricular life of the school.
- v. The Board approved the proposed tour to CERN, from February 26th to 29th 2025 having been proposed by Ms. Ger Bracken and seconded by Mr. Conor Murray.
- vi. The Principal's report on Leadership and Management was presented to the Board. The Board expressed its appreciation to all post-holders for their work for the school community.

9. Child Protection Oversight Report

The Child Protection Oversight Report was presented to the Board .

10. Any Other Business

Dates of Future Meetings were agreed.



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