



Loreto Abbey Secondary School,

Agreed Report of a Meeting of the Board of Management Thursday 26th February 2026

Attendance: Dr. Eilis Humphreys, Ms. Ger Bracken, Mr. Robert Dunne, Ms. Lorraine Dwyer, Ms. Louise Segrave-Daly, Ms. Aisling Green

Apologies: Ms. Mary Pat McAlarey, Mr. Jim Wade, Mr. Conor Murray

1. Opening Prayer

The Principal opened the meeting with a prayer remembering a pupil in Loreto Secondary School, Navan, who died in a traffic accident on Saturday last.

2. Minutes of previous Meetings

- i. The Minutes of the Special Board of Management Meeting held on 7th January 2026 were approved, having been proposed by Ms. Louise Segrave Daly and seconded by Ms. Ger Bracken.
- ii. The Minutes of the Board of Management Meeting held on 14th January 2026 were approved, having been proposed by Ms. Ger Bracken and seconded by Ms. Louise Segrave Daly.

3. Matters Arising

- i. The FSSU acknowledged receipt of our approved accounts for 2024 / 2025.

4. Correspondence

The Principal presented a list of correspondence and addressed the following items in particular:

- i. D.E.Y. circular on the Standardisation of the School Year, 2026 / 2027 and 2028 / 2029.
- ii. A request from Dalkey Community Council for the use of our Astro Turf and track from 08/04/2026 for ten weeks. The Board approved the request.
- iii. The Board noted the communication from the Loreto Education Trust on amendments required to the Admissions Policy.
- iv. The Principal has responded to the request from Mr. Eddie Fynes, Loreto School Property Advisor, for a list of developments to the Property in the past year.
- v. The Board noted confirmation that Allianz would continue as school insurers for the coming year.



Loreto Abbey Secondary School,

5. Finance

The Principal presented the Finance Report to the Board.

- i. The Credit Control Report was examined.
- ii. The Management Accounts were presented.
- iii. The Board considered the proposal for Summer Work Expenditure.
- iv. The Board considered the quotations for work on the gym floor and considered the quotation for new gym equipment.
- v. The Board approved the purchase of 10 GPS devices.

6. Policies

i. Amendments to the Admissions Policy 2027

As a result of a review by the Loreto Education Trust, the Board was required to make amendments to the Admissions Policy 2027. The Amended Policy was approved, having been proposed by Ms Louise Segrave Daly and seconded by Ms Aisling Green

ii. Amendments to the BÍ Cineálta Policy

As a result of working through the BÍ Cineálta Policy, it was decided that the information on pages 4 – 10 needs development to ensure clarity for students and staff. The Board reviewed the revised document and approved it, having been proposed by Ms Ger Bracken and seconded by Ms Aisling Green.

iii. Revision of the Social, Personal and Health Education Policy

Amendments in parts 4.2, 4.4, 6.2, 6.3, 9.1, 12.3, 13.3, 13.4, 17.3, and 17.6 were approved, having been proposed by Ms Aisling Green and seconded by Ms Louise Segrave Daly.

iv. Lost Property Policy

The Lost Property Policy was reviewed and was adopted, having been proposed by Ms Lorraine Dwyer and seconded by Ms Louise Segrave Daly.

v. Update on Review of Health & Safety Policy

Mr Derek Madden, our Health and Safety Consultant, is currently conducting a major audit of our Health and Safety procedures involving a consultation with the staff. A Risk Assessment and other supporting health & safety records will be finalised in April and will be presented to the Board for approval.

7. Principals Report / Business

The Principal presented his report to the Board and the Board noted the following:

- A donation of €10,990 was donated to Loreto Rumbek as a result of a fund raising campaign.
- The Health Screening programme was successful with many students

Loreto Abbey Secondary School, Dalkey, Co. Dublin, A96 YC81.

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Loreto Abbey Secondary School,

availing of the Cardiac and Scoliosis screening.

- The ongoing traffic issues were discussed, and a plan to curtail traffic on Loreto Avenue on health and safety grounds was approved.
- The Board approved the proposal from Ms Jane Coyne for a school tour to Cambodia at Easter 2027 for 14 days.

9. Child Protection Oversight Report

- The Principal presented the Child Protection Oversight Report to the Board.

10. Bí Cineálta report on Anti-Bullying Behaviour

- The Principal presented the required template for the presentation of cases to the Board.